

HARBOR BAY COMMUNITY DEVELOPMENT DISTRICT
DISTRICT OFFICE • 3434 COLWELL AVENUE • SUITE 200 • TAMPA, FL 33614

December 14, 2004

Board of Supervisors
**Harbor Bay Community
Development District**

Dear Board Members:

The regular meeting of the Board of Supervisors of Harbor Bay Community Development District will be held on **Tuesday, December 21, 2004 at 9:00 a.m.**, at the Mirabay Welcome Center located at 205 Manns Harbor Drive, Apollo Beach, Hillsborough County, Florida 33572. The following is an advance agenda for this meeting:

- 1. CALL TO ORDER/ROLL CALL**
- 2. BUSINESS ADMINISTRATION**
 - A. Administer Oath of Office to Newly Appointed Board Supervisors..... Tab 1
 - B. Consideration of Minutes of the Board of Supervisors' Meeting on November 16, 2004 Tab 2
 - C. Consideration of Operations and Maintenance Expenditures for November..... Tab 3
- 3. BUSINESS ITEMS**
 - A. Consideration of Series 2002 Construction Requisitions #301, #302, #304 and #305 and Change Orders (see recap) Tab 4
- 4. STAFF REPORTS**
 - A. District Counsel
 - B. District Engineer
 - C. District Manager
- 5. SUPERVISOR REQUESTS AND AUDIENCE COMMENTS**
- 6. ADJOURNMENT**

I look forward to seeing you at the meeting. In the meantime, if you have any questions, please do not hesitate to call me at (813) 933-5571.

Very truly yours,



Pete Williams
District Manager

cc: Jamie Scarola, Scarola Associates
Biff Craine, Bricklemyer, Smolker & Bolves, P.A.